# THE GOVERNMENT OF THE BAHAMAS MINISTRY OF NATIONAL SECURITY



# **Request for Proposals (RFP)**

For

**Police Body Worn & Dash Camera Systems** 

And

**Video Storage Solutions** 

For

**Royal Bahamas Police Force Proposals** 

Due: 25 March, 2019 by 5:00 p.m.

#### **DISCLAIMER**

The information contained in this Request for Proposals documents (the "RFP") is provided to Bidder(s) whether verbally or in documentary or any other form by the Ministry of National Security (the "Ministry") on behalf of the Royal Bahamas Police Force (the (the "RBPF") or any of their employees or advisors, on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the Ministry to the prospective Bidders or any other person. The purpose of this RFP is to provide the Bidders with information regarding the products and services required by the Ministry to make their financial offers (the "Proposals") pursuant to this RFP. This RFP may not be appropriate for all persons, and it is not possible for the Ministry, its employees or advisors to consider the financial situation and particular needs of each party who reads or uses this RFP. Each Bidder should, therefore conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Bidder(s) is on a wide range of matters, some of which depend upon interpretation or opinion on law expressed herein.

The Ministry/RBPF, its employees and advisors make no representation or warranty and shall have liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles or restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Bid Stage.

The Ministry/RBPF also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The Ministry/RBPF may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment, or assumptions contained in this RFP.

The issue of this RFP does not imply that the Ministry/RBPF is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Project and the Ministry reserves the right to reject all or any of the Bidders or Proposals without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses

associated with any demonstrations or presentations which may be required by the expenses associated with any demonstrations or presentations which may be required by the Ministry/RBPF or any other costs incurred in connection with or relating to its Bid. All such

costs and expenses will remain with the Bidder and the Ministry/RBPF shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding process

#### 1 STATEMENT OF WORK

#### 1.1 Purpose

The purpose of this Request for Proposal (the "RFP") is to invite qualified Bidders to submit a proposal to provide 200 Body Worn Cameras, 200 Dash Cameras and Video Storage Solution for the Royal Bahamas Police Force (the "RBPF").

# 1.2 Goals and Objectives

The intent of this RFP is to acquire body worn cameras for public safety use, which offer ease of use, functionality, recording and storage capabilities. Bidders Potential will also be required to provide training on the use of body worn camera and video storage solution. All proposals submitted must address the key components discussed in the Technical Information and Requirements section.

#### 1.3 Coverage & Participation

The intended coverage of this RFP and any agreement resulting from this solicitation, shall be for the use in the Commonwealth of The Bahamas. RBPF reserves the right not to enter into any contract, to add and/or delete elements, or to change any element of the coverage and participation at any time without prior notification and without any liability or obligation of any kind or amount

#### 2. GENERAL INFORMATION

#### 2.1 The Organization

The 2009 Police Act mandates RBPF with the maintenance of law and order, the preservation of peace, the prevention and detection of crime, the apprehension of offenders and the enforcement of all laws with which it is charged.

#### 2.2 Original RFP Document

Potential Bidders must demonstrate experiences in designing and maintaining body worn camera systems and backend server solutions. Potential Bidders shall only submit one proposal per firm. Proposals that do not conform to the mandatory items as provided in the proposal instructions will not be considered.

RBPF shall retain the RFP and all related terms and conditions, exhibits and other attachments, in original form in an archival copy. Any modification of these, in the Potential Bidder's submission, is grounds for immediate disqualification.

#### 2.3 Schedule of Events

The following is a tentative schedule that will apply to this RFP, but may change in

| Stage Number | Event Description                    | Date                         |  |
|--------------|--------------------------------------|------------------------------|--|
| 1            | Issue of the RFP                     | 25 February,2019             |  |
| 2            | Clarification Period Begins          | 11 <sup>th</sup> March ,2019 |  |
| 3            | Deadline for Clarification Questions | 18 <sup>th</sup> March,2019  |  |
| 4            | Clarifications Issued by RBPF        | 20 <sup>th</sup> March,2019  |  |
| 5            | RFP Bids Due ("Bid Due Date")        | 25 <sup>th</sup> March.2019  |  |
| 6            | Opening of Bids                      | 26 <sup>th</sup> March.2019  |  |
| 7            | Successful Bidder Announcement       | 09 <sup>th</sup> April,2019  |  |
| 8            | Execution of the Agreement           | 23 <sup>rd</sup> April,2019  |  |
|              |                                      | (tentative)                  |  |

- (A) The Bidders must submit their Bids in accordance with the Bidding Documents.
- (B) The Bid shall be valid for a period of not less than one hundred and twenty days (120) from the Bid Due Date, as defined above.
- (C) Subject to the provisions of clauses 9 and 10 below, the Bidding Documents and any amendments issued subsequent to this RFP Document, but before the Bid Due Date, will be deemed to form part of the Bidding Documents.
- (D) Any queries or requests for additional information concerning this RFP shall be submitted by email in accordance with Clause 3

(E) The Bidders shall be responsible for all costs associated with the preparation of their Proposals and participation in the Bidding Process. The MNS/RBPF will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

The RBPF may in its sole discretion extend the Bid Due Date by issuing an amendment uniformly for all Bidders. Any proposal received after the Bid Due Date shall not be considered and shall be summarily rejected.

#### 3. PROPOSAL PREPARATION INSTRUCTIONS

# 3.1 Bidder's Understanding of the RFP

In responding to this RFP, the Bidder accepts full responsibility to understand the RFP in its entirety, and in detail, including making any inquiries to the RBPF as necessary to gain such understanding. RBPF reserves the right to disqualify any Bidder who demonstrates less than such understanding. Further, the RBPF reserves the right to determine, at its sole discretion, whether the Bidder has demonstrated such understanding. That right extends to cancellation of award, if award has been made. Such disqualification and/or cancellation shall be at no fault, cost, or liability whatsoever to MNS/RBPF.

#### 3.2 Bid Due Date

Bids are due no later than 5pm on Mach 25 2019. RBPF may, in its sole discretion, extend the Bid Due Date by issuing an amendment in accordance with Clause **Error! Reference source not found.** uniformly for all Bidders.

#### 3.3 Late Bids

Bids received after the Bid Due Date shall not be considered and shall be summarily rejected.

#### 3.4 Good Faith Statement

All information provided by RBPF in this RFP is offered in good faith. Individual items are subject to change at any time. RBPF makes no certification that any item is without error. RBPF is not responsible or liable for any use of the information or for any claims asserted there from.

#### 3.5 Communications

All communications must be in writing in the (English Language).

# 3.6 Bidders Inquires

- 3.6.1 Questions concerning this RFP (including inquiries about technical interpretations) must be submitted in writing and be received prior to Stage Number 3 outlined at Clause 2.3.
- 3.6.2 All requests for clarification must be received in writing via e-mail to **secretariat@rbpf.bs** on the date outlined at Clause 2.3. Written responses to all questions will be forwarded to all Bidders on the date outlined at Clause 2.3., without identifying the source of inquiry.
- 3.6.3 RBPF may also **on its own motion**, if deemed necessary, issue interpretations and clarifications to all Bidders. All clarifications and interpretations issued by RBPF shall be deemed to be part of the RFP. Any verbal clarifications and information given by RBPF or its employees or representatives shall not be deemed "clarification" for the purposes of this RFP.

# 3.7 Proposal Preparation and Submission

- 3.7.1 Bidders are required to deliver a sealed envelope that includes the name and address of their point of contact on the outside. The sealed envelope shall contain:
  - ➤ One (1) proposal marked 'Team/Company Name Original'.
  - ➤ three (3) hard copies marked 'Team/Company Name Copy 1' and 'Team/Company Name Copy 2' respectively;
  - ➤ Bidder Certification in the form provided at Appendix A;
  - ➤ One CD ROM with an electronic version marked 'Team/Company Name Copy 3'.
- 3.7.2 Proposals must be signed by an authorized representative of the proposal and be delivered sealed to:

Chairman
Tenders Board
c/o Ministry of Finance
Cecil Wallace Whitfield Building
Nassau, Bahamas

**Attention: Royal Bahamas Police Force- BWC** 

on or prior to the date set at Clause 2.3. Vendors are to submit three (3) copies that must be individually bound. All pages of the Bid are to be numbered. Bidders to this tender must also submit a **digitally signed** copy of the proposal electronically via e-mail to tendersboard@bahamas.gov.bs with the subject of "Royal Bahamas Police Force -BWC

#### 3.7.3 Proposals should be organized as follows:

- 1. **Title Page** Show the RFP subject, the name of the vendor, local address, telephone number, name of contact person, and the date.
- 2. **Table of Contents** Show a clear identification of the material by section and by page number.
- 3. **Profile of the Bidder** Show Bidder qualifications as stated in Section 5 of this RFP; state the location of the office that will be performing the installation and responding to requests for support.
- 4. **Complete copy of Proposal** Show a complete copy of their proposal in the order of the requirements set forth in Section 5 of this RFP. Provide images and technical specifications of each type of proposed hardware that is to be used in the proposed surveillance system.

# 5. Tax Compliance Certification. (TCC)

- 3.7.4 All information requested in the Section 4 below should be submitted. RBPF reserves the right to reject any Bid which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by RBPF in respect of such Bid.
- 3.7.5 Proposal should be prepared in plain and lucid language, providing a clear and concise description of capabilities that meet the criteria of this RFP.
- 3.7.6 Bidders may be required to give an oral presentation of their response to the RBPF. The RBPF will schedule a time and date of these presentations. Oral presentations are an option of RBPF and may or may not be conducted.

# 3.7.7 Opening and Evaluation of Bids

The Bids shall be opened on the Opening Bid Date 26<sup>th</sup> March at 10: am. at the Ministry of Finance in the presence of the Bidders who choose to attend.

The RPBF will subsequently examine and evaluate the Bids in accordance with the provisions set out in Subsections 3.9 and 3.10.

#### 3.8 Modifications/Substitutions/Withdrawal of Bids

- 3.8.1 At any stage in its review, RBPF may seek clarifications from Bidders concerning any aspect of their Bids. If such clarification is sought, Bidders must respond to the Authority in the manner and within the timeframes stipulated by RBPF on a case-by-case basis. Bidders are reminded however that this process would not be used by RBPF to rectify a failure by the Bidder to submit, by the Bid Due Date, all required information, which failure may result in disqualification from the Bid Process.
- 3.8.2 Any alteration/ modification in the Bid or additional information supplied after the Bid Due Date, unless the same has been expressly sought for by the RBPF, shall be disregarded and will be considered undesirable practice as specified in Clause Error! Reference source not found..

#### 3.9 Criteria for Selection

The evaluation of each response to this RFP will be based on its demonstrated competence, compliance, format, and organization. The purpose of this RFP is to identify those Bidders that have the interest, capability, and financial strength to supply the RBPF with Body-Worm Cameras solution identified in the Scope of Work. Selections will be based on the capability of the vendor to meet the criteria outlined at Clause 4.

# 3.10 Evaluation Criteria:

This is the grading to determine whether the proposal meet the requirements.

| N | Category                                      | Weighting |
|---|---|-----------|
| 0 |   | Factor    |
| 1 | Compliance with RFP Requirements              | 30%       |
| 2 | Company Qualifications and Support Experience | 30%       |
| 3 | Technical & Implementation Approach           | 20%       |
| 4 | Cost  | 20%       |

#### 3.11 Notification and Issue of the Award

- 3.11.1 Secretariat shall notify the Successful Bidder by writing.
- 3.11.2 The Successful Bidder shall confirm acceptance within Seven (7) calendar days and evidenced by writing.
- 3.11.3 After the acknowledgement by the Successful Bidder, it shall execute the Agreement within the period prescribed.
- 3.11.4 The Secretariat will notify other Bidders who were not successful.

# 3.12 Budget must include the following:

- ➤ Unit price for wearable cameras
- ➤ Unit price for camera accessories (mounts, collars, etc.)
- ➤ Unit price for evidence transfer managers (docking stations)
- ➤ Annual price for hardware maintenance and support
- Annual price for software maintenance and support
- Price for hosting storage for immediate access
- > Price for hosting archival storage
- > Extended Warranty and Upgrade/Replacement pricing
- ➤ Hourly rates for training services

#### 4. SCOPE OF WORK, SPECIFICATIONS & REQUIREMENTS

# **4.1 Proposal Requirements**

The Potential Vendors shall provide the appropriate information in sufficient detail to demonstrate that the evaluation criteria has been satisfied as specified. To allow for easier comparison of proposals during evaluation, proposals should contain the following sections and attachments and be arranged in consecutive order.

#### **4.2** Executive Summary.

This section shall serve to provide the RBPF with the key elements and unique features of the proposal by briefly describing how the Potential Vendor is going to provide the best solution. The Executive Summary should include a schedule of major milestones to accomplish the implementation.

# 4.3 Experience & References

Provide a list of at least three (3) references where you have provided similar goods and services to include organization name, address, contact name, phone number, number of cameras in use, number of years each has been using your system, and corresponding interfacing systems that will be used by the Department.

# 4.4 Staff Qualifications and Availability.

Provide information concerning the experience and background of those persons who would actually perform work on the project.

#### 4.5 Conceptual Treatment of Project and Work Plan

Describe in more detail the approach to the project. Include a preliminary project plan that includes Bidders concept of the project including the methodology to be used, proposed timeline, and the major deliverables to be produced. In addition, the Bidder must provide and specify the roles and responsibilities for RBPF, Bidder, and any companies providing the video storage solution. Include any assumptions and constraints.

License Agreement, Software Maintenance Agreement and Hosted Agreement must be provided for review and evaluation by RBPF

# 5. TECHNOLOGY INFORMATION AND REQUIREMENTS

All Bidders must provide detailed and specific information on the following characteristics and requirements, at a minimum, of their body-worn camera systems and video storage solution

# 5.1 Camera and Software Considerations

# **Camera Specifications**

- Within industry standards for size and weight (Max 4.5 oz.)
- ➤ Wide angle lens (Min. 135 degree)
- ➤ Waterproof, shockproof case (Min. IP66-X8)
- ➤ Built-In Wi-Fi
- ➤ Built-In GPS
- ➤ Multiple mounting options on the body, i.e. clasps, plates, etc. Also list other mounting options, such as sunglass mounting, caps or helmets and vehicle
- Ability to record continuously for a minimum of 8 hours
- ➤ If camera has pre-record, must have the ability deactivate the feature
- > Secure encryption of data
- Resolution settings of 480p/720p/1080p/1296p
- > Audio and video record
- ➤ Multiple charging options, AC, 12V DC

- ➤ 30 frames per second video
- $\triangleright$  Mpeg 4 format
- ➤ Visual indicates i.e. LED/display camera
- Tagged location data on photos and video Location history tracking
- > Date and time stored
- End to end encryption of all digital evidence Standards compliant security
   Verifiable Chain of custody audit logging
- Dynamic search: the ability to search for video or images based on file name, date time or location
- Frequent view tabs: video and images that will be frequently used can be kept in separate easy to manage tabs
- Auto redaction, face voice text object recognition and tracking. The ability to blur faces and objects, highlight or point out objects or persons and censor audio is names locations foul language
- ➤ Video and image Annotation
- The ability to capture video and still images and sound

# 5.2 Storage

- ➤ Off site, secure, cloud storage, unlimited capacity- certified cloud storage provider
- ➤ 24-hour access for viewing or downloading the stored videos.
- ➤ Upon termination of the contract, RBPF shall be given sufficient time to download all audio and video content
- Acknowledgment that all data is property of the Government of The Bahamas/RBPF and must be made available at no additional cost
- Storage solution compliance with law The Bahamas data protection and transport (i.e SSL) standards. No external party-initiated connections will be allowed. Pricing for storage facility within the Bahamas including data storage for disaster recovery
- ➤ Multiple backup solution for restoration purposes
- ➤ Clear indication of storage costs, equipment replacement costs, and cloud transactions costs. Disclosure of all additional costs
- ➤ Ability to export audit trail along with video, including redactions in an industry standard format
- ➤ Identified scope of audit trail.
- ➤ Identified data integrity
- ➤ End-to-end stored video
- seamlessly transferring video to storage solution via secure Wi-Fi network connection.

# **5.3** Technical Requirements

- ➤ Cameras must be able to connect with any Windows 7 or later version Windows computer for download and maintenance
- ➤ Bidder must include video/audio data management software
- ➤ 24-hour remote technical support provided Service and Repair
- ➤ All service and repair of devices provided at no cost to RBPF. List any exceptions to covered repairs. Replacement camera provided within 7 days, when sending a device for repairs.
- ➤ Replacement schedule of cameras and accessories to commence with original product delivery date to maintain most current operability
- ➤ 24-hour Technical Support System Warranty

# **5.4 Dash Camera Specification**

- ➤ Video resolution 720/1080p
- ➤ Video format H264
- $\triangleright$  Wireless 802.11a/g/n
- ➤ Connectivity 4G
- ➤ Day/night vision
- ➤ Temperature tolerance up to 140 degrees Fahrenheit
- Must have a minimum of TWO cameras (for front and rear windows)
- > Cameras must be equipped with audio for in car recording along with the capability of receiving external audio.
- ➤ Cameras must be able to upload wirelessly ONLY for storage.
- ➤ Local DVR MUST have security lock for hard drive.
- > Cameras (front and rear) must have night vision capabilities.
- ➤ Wide angle lens (Min. 135 degree)

# 6. General Proposal Stipulations

#### **6.1** Disclosure of Content

All submissions become the property of the Government and will not be returned to the Bidder. All information submitted with the proposal will be handled with the strictest degree of confidentiality.

If a Bidder submits trade secret or commercially sensitive information, the information must be clearly labeled "trade secret" or "commercially sensitive" as appropriate. The Government will maintain the confidentiality of such trade secrets and commercially sensitive information to the extent provided by law.

Financial Statements will be exempt from examination by anyone other than legally authorized Government employees. The Government will maintain the confidentiality of such financial statements to the extent provided by law.

# **6.2** Waiver of Minor Irregularities

The Ministry/ RBPF Government reserves the right to waive minor irregularities in proposals, providing such action is in the best interest of the Ministry and RBPF Government. Minor irregularities are defined as those that have no adverse effect on the Government's best interests, and will not affect the outcome of the selection process by giving the respondent an advantage or benefit not enjoyed by other respondents.

#### **6.3 Incurred Expenses**

This RFP does not commit the Ministry, RBPF or Government to award a contract. Nor shall any Ministry of agency of the Government be responsible for any cost or expense which may be incurred by the respondent in preparing and submitting the proposal called for in this RPF, or any cost or expense incurred by the respondent prior to the execution of a contract agreement.

Any information concerning the Government, the Ministry RBPF, its products, services, personnel, policies or any other aspect of its business, unless it is deemed public information, learned by the respondent or by personnel furnished by the respondent in the course of providing services pursuant to the Contract, shall be held in confidence and shall not be disclosed by the respondent or any employee or agents of the respondent without the prior written consent of the Government.

#### **6.4 Publicity and Announcements**

The Ministry and the RBPF shall determine the timing and content of any and all announcements or public statements relating to any part of this RFP process. No Bidder shall make any public statements or release any information regarding this process without the prior approval in writing of the Ministry and RBPF.

#### **6.5** Correspondence During the RFP Process

During the RFP Process, the RBPF shall not communicate with any prospective Bidder in relation to acceptance or rejection of any Proposal. All communications concerning acceptance or rejection of the Proposals shall be in accordance with this RFP. Proposals shall be deemed to be under consideration immediately after they are opened and until such time the RBPF or the Tender's Board makes official notification of award or rejection of the Proposals. While the Proposals are under consideration, Bidders and/or their representatives or other interested parties shall refrain from contacting by any means, the Tender's Board, RBPF and / or their employees, advisors and/or representatives on matters related to the Bids under consideration.

#### **6.6 Fraud and corrupt Practices**

The Bidders and their respective officers, employees, agents and advisors shall observe the highest standard of ethics during the RFP Process. Notwithstanding anything to the contrary contained herein, the RBPF shall reject any bid or terminate the RFP Process, as the case may be, without being liable in any manner whatsoever to any of the Bidders, as the case may be, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the RFP Process. In such an event, the Bidder shall be disqualified from further participation in the RFP Process.

For the purposes hereof, the following terms shall have the meaning hereinafter respectively assigned to them:

"corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the RFP Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the Government who is or has been associated in any manner, directly or indirectly with the RFP Process or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the RBPF shall be deemed to constitute influencing the actions of a person connected with the Bidding Process); or (ii) engaging in any manner whatsoever any person in respect of any matter relating to the Project or this RFP, who at any time has been or is a legal, financial or technical advisor of any agency of the Government in relation to any matter concerning the Project, except as in accordance with Clause 4;

"fraudulent practice" means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Bidding Process;

"coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Bidding Process:

"undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by the Government RBPF with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the RFP Process; and

"restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

#### **6.7 Title to Software**

By submitting a proposal, the Bidder represents and warrants that it is the sole owner of the software or, if not the owner, that it has received all legally required authorizations from the owner to license the software, has the full power to grant the rights required by this solicitation, and that

neither the software nor its use in accordance with the contract will violate or infringe upon any patent, copyright, trade secret, or any other property rights of another person or organization.

# **6.8 Ownership and Public Records**

RBPF shall own all rights to the data and video that is stored at the Bidder's host site, with no transfer, conveyance, assignment, or sharing of data ownership to/with the hosting provider. It will be the responsibility of the RBPF to notify the Bidder when the data can be deleted from the Bidder's host site.

# **6.9 Intellectual Property**

The Bidder should not use any intellectual property of RBPF including, but not limited to, all codes, logos, registered trademarks, or trade names of the RBPF, at any time without the prior written approval of RBPF, as appropriate. The RBPF has the Intellectual Property rights to the Police Body Worn Camera Systems and Video Storage Solutions.

# **6.10 Respondent's Responses**

All accepted Responses shall become the property of RBPF and will not be returned.

#### **6.11 Governing Law**

This RFP and the Bidder's Response shall be governed by the laws of the Commonwealth of The Bahamas.

#### **6.12 Liability**

The Government RBPF shall not be liable to any Bidder, person, or entity for any losses, expenses, costs, claims, or damages of any kind:

- Arising out of, by reason of, or attributable to, the Bidder responding to this RFP; or
- As a result of the use of any information, error, or omission contained in this RFP document or
- As a result of the use of any information, error, or omission contained in this RFP document.

#### 6.13 Bidder's Disqualification by reason of past Government violation/debt

No award will be issued to a Bidder which has any violations or past due debt with the Government of The Bahamas.

# **6.14 Other General Terms and Conditions**

The Government reserves the right to accept or reject any or all bids.

All proposals will be considered final. No additions, deletions, corrections or adjustments will be accepted after the time stated for submission has expired.

The Government shall not purchase goods or services from any business owing delinquent taxes to the Government of The Bahamas.

Proposals received after the designated time of receipt will be considered as "NO BID" and "VOID". The Government's time stamp for proposals received will be the official indicator of timely, or untimely, receipt. It is the Bidder's responsibility to allow sufficient time for delivery and submission to the designated place.

# **General Personnel Responsibilities**

The Bidder shall be responsible for ensuring that its employees, agents and subcontractors comply with all applicable laws and regulations and meet all governmental and local requirements related to their employment and position. The Bidder shall certify that it does not, and will not, during the performance of the contract employ immigrant or illegal alien workers or otherwise violate any **Immigration Regulations** set forth by the provisions of the **Immigration Act of 1986**, as amended.

During the performance of the contract, the Bidder agrees that it will not discriminate against any employee or applicant for employment because of race, religion, colour, sex, age, handicap or national origin. The Bidder shall include this non-discriminatory provision in every contract it may execute to ensure that the provisions will be binding upon each respondent's subcontractor and/or suppliers. The Bidder and any of its subcontractors or suppliers shall pay all employees resident and working on this contract in The Bahamas not less than minimum wage specified in the **Employment Act** as amended.

# **Amendments and Addenda**

At any time prior to the close of the RFP, the RBPF may alter, amend, delete or add to, in whole or in part, any terms or provisions of this RFP. The RBPF may modify, amend or revise any provision of this RFP or issue an addendum at any time. The RBPF will publish any such modification or amendment, revision or addenda in writing to all Bidders by hard copy or e-mail. Amendments or addenda generally will not impact the deadline unless otherwise specifically and clearly indicated. Bidders are asked to make certain that the prescribed deadlines are respected

#### 7 Entire RFP

This RFP, any addenda to it, and any attached schedules, constitute the entire RFP.

# 8 APPENDIX A

#### **BIDDERS CERTIFICATION**

This certification attests to the Bidders awareness and agreement to the content of this RFP and all accompanying calendar schedules and provisions contained herein.

The Bidders must ensure that the following certificate is duly completed and correctly executed by an authorized officer of your company.

This proposal is submitted in response to RFP-Police Body-worn camera System and Video Storage Solution issued by Royal Bahamas Police Force. The undersigned is a duly authorized officer, hereby certifies that:

(Bidders Name) agrees to be bound by the content of this proposal and agrees to comply with the terms, conditions, and provisions of the referenced RFP and any addenda thereto in the event of an award. Exceptions are to be noted as stated in the RFP.

The Bidders warrants and declares that in submitting this response, it is not relying on any information or documents provided on behalf of RBPF other than these documents.

| The proposal shall remain in effect for a period of ninety (90) calendar days as of |                          |  |
|---|--------------------------|--|
|   |                          |  |
| Company   |                          |  |
| Company,  |                          |  |
|   |                          |  |
| Ву:   | _ (Authorized Signature) |  |
|   |                          |  |
| Name:   | _                        |  |
|   |                          |  |
| Title:  | _                        |  |
|   |                          |  |
| Date:   |                          |  |