



**BAHAMAS AGRICULTURAL  
HEALTH AND FOOD SAFETY  
AUTHORITY**

ISLAND TRADERS BUILDING  
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**12<sup>th</sup> February 2018**

**Advertisement  
Circular No. 4  
of 2018**

**VACANCY FOR THE POST OF  
DIRECTOR OF FOOD SAFETY**

FOR

BAHAMAS AGRICULTURAL HEALTH AND FOOD SAFETY AUTHORITY  
**MINISTRY OF AGRICULTURE AND MARINE RESOURCES**

*Applications are invited from suitably qualified serving officers to fill the post of Director of Food Safety for the Bahamas Agricultural Health and Food Safety Authority (BAHFSA).*

**Requirements for the Post:**

- Bachelor of Science in the life sciences (chemistry, biology, microbiology, nutrition, food science) with experience in public health
- Experience in food safety and quality with five (5) years management or supervisory experience
- Experience with third party food certifications such as Hazard Analysis Critical Control Point (HACCP), Good Manufacturing Practices (GMP) and Good Agricultural Practices (GAP) preferred
- Good communication skills
- Ability to analyse and solve problems.
- Ability to make accurate and detailed observations
- Ability to move issues through the various dimensions of the regulatory environment internally and externally
- Ability to build credibility and engage key stakeholders across different agencies
- Understanding of business principles

**Key Competencies:**

The successful candidate must be a progressive leader with innovative ideas in the regulation of food safety and quality controls. He or she will be expected to provide efficient and effective oversight and supervision of public officers designated as food inspectors or persons who are not public officers but have been authorized to carry out the functions of food inspectors.

**General Job Description:**

The Director of Food Safety will be expected to:

- a. Formulate a food safety and quality policy and regulate all food, including fish and meat;

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- b. Establish a coordinated and integrated risk based quality control action plan, inclusive of mitigation and containment mechanisms designed to protect, enhance and ensure food safety and to protect consumers against food fraud;
- c. Develop a national food emergency alert plan to deal with food emergencies and to take action in food emergency or a risk of a food safety emergency;
- d. Approve food safety measures and ensure that all measures taken under this Act are done so on the basis of risk assessment;
- e. To use risk management to ensure that all food produced or marketed in The Bahamas, whether for domestic consumption or export, and whatever its origin, meets the highest standards of food safety;
- f. Provide advice, information or assistance to all enforcement agencies with responsibility for any aspect of food safety or food trade;
- g. Serve as the National Contact Point and distribute information received from the Codex Alimentarius Commission and other international or regional entities and coordinate the circulation of draft standards within The Bahamas and the collection of comments thereon from interested governmental and non-governmental stakeholders;
- h. Act as the coordinating body for the audit of food safety systems;
- i. Advise the Committee on the preparation of draft food safety and quality standards harmonized to international standards;
- j. Promote and carry out consumer education regarding food safety and quality as well as other aspects of risk communication and to promote and encourage research in food safety;
- k. Develop training programmes required to carry out the objectives of this Act'
- l. Evaluate equivalence of sanitary measures taken by trading partners; and
- m. Do all acts that are required, advantageous or convenient for or in connection with the carrying out of the Food Safety and Quality Unit or are incidental to the proper discharge and may carry out such activities alone or in association with any other person or body whether public or private.

**Reports To:** Executive Director

**Salary:**

**Salary for the post is equivalent to Scale GR7: \$54,050 - \$66,850 x 800 per annum.**

\* Salary will be commensurate with qualifications and experience

**Submission of Materials:**

Application should be submitted electronically to: [BAHFSA@bahamas.gov.bs](mailto:BAHFSA@bahamas.gov.bs), Attention: Chairman of The Bahamas Agricultural Health and Food Safety Authority with:

- 1. cover letter describing food safety philosophy and vision; and
- 2. curriculum vitae.

**Application deadline: 26<sup>th</sup> February, 2018.**

**Permanent Secretary**