



GOVERNMENT NOTICE
PUBLIC TREASURY DEPARTMENT
MINISTRY OF FINANCE

**ELECTRONIC PURCHASE ORDER &
VENDOR REMITTANCE**

The Treasurer of The Commonwealth of The Bahamas will be conducting an exercise to obtain email addresses from its vendors in preparation for the implementation of Electronic Purchase Orders (i.e. sending Purchase Orders to Vendor/Supplier via email) which will be launched **March 1st 2021**.

This will affect the submission of Purchase Orders to all individuals and businesses who provide goods and services to **ALL** Government Agencies.

ALL Vendors are asked to submit the following information:

For Purchase Orders

Name of key personnel authorize to receive Purchase Orders
An email address to which Purchase Orders can be sent

For Vendor Remittance

Name of key personnel authorize to receive Vendor Remittance (i.e. notice of payment)
An email address to which Vendor Remittance should be sent



The above information can be submitted via email to:

tfmsinfo@bahamas.gov.bs

For assistance, please contact the Controls Section, Public Treasury Department at telephone numbers 242-302-0534, 242-302-0545, or 242-302-0525.

**Please be reminded that,
no goods or services are to be released without an approved Purchase Order.**