



***Request for Bids for the Procurement of Civil Works at  
The National Reference Laboratory***

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**Issued: 2023**

**ICB No: *BH-L1053-WORKS-NCB-10***

**Project: *Programme to Support the Health System  
Strengthening of The Bahamas***

**Employer: *Ministry of Health and Wellness***

**Country: *The Commonwealth of The Bahamas***

Reference: Proposed renovations for Ministry of Health National Reference Laboratory, New Providence

Dear Sir or Madam:

This document defines the scope of work and technical specifications required for: **Proposed renovations for Ministry of Health National Reference Laboratory, New Providence**. The Project Owner will be the Ministry of Health and Wellness with its Project Executing Unit providing project development and project management support as the Contracting Agency.

Subject to the specifications herein, the Project scope includes the Renovation of an existing two storey office building to a Reference Laboratory and associated administrative offices. Inclusive accessibility upgrades, HVAC upgrades and the addition of an elevator.

This procurement process will be conducted in accordance with the Policies for Procurement of Goods and Works financed by the Inter-American Development Bank GN-2349-15 January 2020. This document will be published on the Government of The Bahamas' eProcurement website [bahamas.bonfirehub.com](http://bahamas.bonfirehub.com) to facilitate bidders' participation. All requests for clarification of this RFB are to be submitted as a message within this request for bids via the eProcurement website.

The Employer shall host a pre-Bid meeting at 11 am on October 2, 2023, at the Ministry of Health and Wellness and online at (insert link): <https://meet.google.com/jit-rwvj-kqh>

The purpose of the pre-Bid meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.

The Bidder is requested to submit any questions in writing, to reach the Employer not later than one week before the date of the pre-Bid meeting. Minutes of the pre-Bid meeting, if applicable, including the text of the questions asked by Bidders, without identifying the source, and the responses given, together with any responses prepared after the meeting, will be transmitted promptly to all Bidders. The Employer shall also promptly publish the Minutes of the pre-Bid meeting at the web page of the Employer ([Bahamas.bonfirehub.com](http://Bahamas.bonfirehub.com)).

Bidders can send queries 10 days before the bid opening date: October 13, 2023

All queries must be sent to:

Attention: Thea Ginton, Procurement Specialist  
Project Execution Unit  
Ministry of Health and Wellness  
Address: Meeting & Augusta Street  
Floor/Room number: N/A  
City: Nassau, New Providence  
Country: The Bahamas  
Telephone: 1-242-557-8777  
Electronic mail address: [MOHWPEU@bahamas.gov.bs](mailto:MOHWPEU@bahamas.gov.bs)

Any modification to the bidding document that may become necessary shall be made by the Employer exclusively through the issue of an Addendum.

A site visit will be held at 12:00 pm on September 26, 2023, at the National Reference Lab.

Non-attendance at the pre-Bid meeting or the site visit will not be a cause for disqualification of a Bidder.

Interested eligible bidders should carefully review the qualifications instructions stated in Clause 5 of Section B: Instructions to Bidders and Section E of this National Competitive Bidding document.

A complete set of this National Competitive Bidding with international advertising documents in English can be found on the Employer's electronic-procurement system [bahamas.bonfirehub.com](http://bahamas.bonfirehub.com) for your consideration and preparation of your technical and financial offer that meet the project requirements. The content of the National Competitive Bidding set of documents includes:

- a) The present invitation letter(s)
- b) Instructions to Bidders, The Bid Forms
- c) The scope of work, Technical Specifications and Performance requirements
- d) Contract forms
- e) Appendices
- f) Annexes

The Employer shall use an electronic-procurement system to manage this RFB:

Bonfire Hub - The Government of The Bahamas ([bahamas.bonfirehub.com](http://bahamas.bonfirehub.com))

The electronic-procurement system shall be used to manage the following aspects of the procurement process:

Issuing Bidding document, issuing amendments to the bidding documents, submissions of Bids, opening of Bids

Bids are to be submitted electronically at The Government of The Bahamas ([bonfirehub.com](http://bonfirehub.com))

Bidders are urged to commence bid upload at least three (3) hours prior to the submission time. The Government of The Bahamas will not be held liable for bids not submitted on time due to late commencement of tender upload. At the FIRST sign of any technical difficulties kindly contact the Public Portal Technical Support in the portal The Government of The Bahamas ([bonfirehub.com](http://bonfirehub.com)).

The deadline for Bid submission is:

Date: October 23, 2023

Time: 04:00 p.m.

Late bids will not be opened.

The Bid opening (and reading of withdrawals, substitutions or modifications to Bids, if any) shall take place via the Bonfire platform on:

Date: October 23, 2023

Time: 4:05 pm local time.

Each Company is allowed two representatives to attend the virtual opening of the proposals. The name, title, and email address of the representative will be required no later than two (2) business days prior to the opening. A WebEx invitation for the opening will be sent to the representative. The Bonfire platform is to be used for bid opening.

The contract will be awarded to the Bidder whose Bid has been determined to be substantially responsive to the Bidding Documents, and represents the lowest evaluated cost, provided that such Bidder has been determined to be eligible in accordance with the Inter-American Development Bank provisions.

