

# IMPORT PROCESS FOR HURRICANE RELIEF SUPPLIES under the Hurricane Dorian Exigency Order of September 2, 2019

## WHO IS ELIGIBLE

Individuals and businesses are eligible to import tax free goods under the Exigency Order under the following three conditions:

- 1. Imported goods fall under the approved list of items
- 2. The final destination of the imported goods is an approved island
- 3. Imported goods will be used for charitable purposes to support restoration activities directly related to Hurricane Dorian or by individuals who have directly suffered hardship or loss as a result of Hurricane Dorian

## WHAT IS THE PROCESS

Eligible individuals or businesses must:

## <u>STEP 1</u> – Complete Exigency Order Form for "Approved Goods"

- Download forms at Customs, NEMA, DIR or Ministry of Finance website or request a copy inperson at Customs
- The person or entity in The Bahamas receiving the imported relief supplies should complete this form

## <u>STEP 2</u> – Complete Relevant Customs Declaration Form

- C-18 for Unaccompanied Goods (e.g. Goods arriving on a private aircraft or charter plane)
- C-17 Accompanied Goods (e.g. When travelling through baggage claim at the airport or on private vessel/pleasure craft)
- C-13 Air Cargo or Sea Cargo (e.g. Goods arriving through a shipping company, freight forwarder, courier: DHL, Zipx, Betty K, etc.)

## STEP 3 – Present Documents to Customs at Port of Entry

• Customs will be responsible for reviewing and approving documents at the Port of Entry.

#### **NEED HELP?**

The Customs Department, Ministry of Finance, and Department of Inland Revenue have dedicated officers to support individuals and businesses importing tax free goods under the Exigency Order

#### **Customs**

- Telephone Support: 376-7657, 604-3011, 604-3076, 604-3157
- Mark Daniels <u>markdaniels@bahamas.gov.bs</u> (Nassau)
- Lorrain Smith lorrainesmith@bahamas.gov.bs (Nassau)
- Clarkson Darville <u>clarksondarville@bahamas.gov.bs</u> (Nassau)
- Cleveland Dawkins <u>clevelanddawkins@bahamas.gov.bs</u> (Abaco)
- Celestine Cox <u>celestinecox@bahamas.gov.bs</u> (Freeport)
- Larry Bodie <u>larrybodie@bahamas.gov.bs</u> (Freeport)

#### Ministry of Finance – Revenue Department

- Sheronne Smith <u>sheronnesmith@bahamas.gov.bs</u>
- Gia Williams giawilliams-ferguson@bahamas.gov.bs

#### **Department of Inland Revenue**

- Gaynel Rolle gaynellrolle@bahamas.gov.bs, 604-8070 (Nassau)
- Shunda Strachan <u>shundastrachan@bahamas.gov.bs</u>, 6048073 (Nassau)
- Jamal Moss jamaalmoss@bahamas.gov.bs (Nassau)
- Leo Hepburn <u>leohepburn@bahamas.gov.bs</u> (Freeport)
- Crystal Spicer <u>CrystalSpicer@bahamas.gov.bs</u>, 6990053 (Marsh Harbor, Abaco)