

# **THE GOVERNMENT OF THE BAHAMAS**

## **MINISTRY OF HOUSING**



## **REQUEST FOR PROPOSAL**

**FOR ENGINEERING DESIGN AND CONTRACT ADMINISTRATION  
SERVICES FOR MINISTRY OF HOUSING**

# **MACKEY YARD SUBDIVISION**

**NEW PROVIDENCE, THE BAHAMAS**

**OCTOBER, 2011**

**GOVERNMENT OF THE BAHAMAS  
MINISTRY OF HOUSING  
CLAUGHTON HOUSE  
SHIRLEY & CHARLOTTE STREETS  
NASSAU, BAHAMAS**

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# **1. EXECUTIVE SUMMARY**

## **1.1 OVERVIEW**

The Government of the Commonwealth of the Bahamas through the Ministry of Housing is requesting proposals from qualified Consulting Engineering firms to provide Engineering Design, Supervision of the Construction Tender Process, and Contract Administration Services for the development of the roads and storm water drainage system, and potable water distribution systems in the Mackey Yard Subdivision, situated on the island of New Providence.

It is intended that the investment of the Government in the development of the Mackey Yard Subdivision will provide the citizens of the country the opportunity to purchase affordable housing, thereby creating the communities necessary for the development of the social and economic fabric of the nation.

To this end consulting firms and/or joint ventures are invited to submit proposals for engineering design and contract administration services for the installation of roads and storm-water drainage systems, and potable water distribution systems in the subdivision. Adverse environmental impacts of the subdivision are to be identified and addressed through the engineering design process.

Proposers are responsible for all costs associated with the preparation of their bid. The Ministry of Housing will provide the Consulting Engineer with the registered survey plan and topographic survey of the subdivision.

## **1.2 DELIVERABLES**

### **1.2.1 ROADS AND DRAINAGE**

It is the responsibility of the Consulting Engineer (Consultant) to ensure that they are currently on the list of engineers approved by the Ministry of Works and Transport (MOWT) for the roads and drainage design.

The Consultant is responsible to design the road network and drainage system in compliance with the MOWT “Design and Construction Guidelines and Plan Preparation Manual for Subdivisions in the Commonwealth of the Bahamas”. The Ministry of Housing will provide the registered survey plan which details the road layout. The Consultant will be responsible to submit their design and drawings to the “Subdivisions” at the Ministry of the Environment to obtain the final approval of the road and drainage design.

### **1.2.2 POTABLE WATER SYSTEMS**

It is the responsibility of the Consultant to ensure that they are currently on the list of engineers approved by the WSC for the design of water system.

The Consultant is responsible to design the internal potable water supply system in accordance with the requirements of the Water and Sewerage Corporation (WSC). The Consultant will be responsible to submit their design and drawings to the Engineering Department of the Water and Sewerage Corporation to obtain final approval of the internal network. The Design should give details of the connection of the internal water distribution system to the WSC main supply.

### **1.3 CONSTRUCTION TENDER PROCESS**

The Consultant will be responsible to develop the budget estimate based on their design.

The Consultant will prepare documents for open tendering of the construction process inclusive of a pre-qualification exercise for interested contractors.

The Consultant Engineer will evaluate the submitted construction tenders and submit their recommendations to the Ministry of Housing for approval.

### **1.4 RFP EVALUATION PROCESS**

The successful Consultant will be selected through a “Single Envelope” process. Proposers are required to submit their technical and financial proposals in a single envelope.

The technical proposal should clearly state the proposals approach to completing all tasks defined in this RFP. As cost efficiency is vital to the Ministry of Housing the fee proposal will carry equal weight in the evaluation process.

The recommendation of the Assessment Committee at the Ministry of Housing will be provided to the Tenders Board (for bids between B\$50,000 to B\$250,000) and thereafter to Cabinet if the bid exceeds \$250,000.

## **1.5 SCHEDULE**

The anticipated schedule for the programme is as follows:

- Issue Request for Proposal Tuesday 25<sup>th</sup> October, 2011
- Pre-bid Meeting Tuesday 1<sup>st</sup> November, 2011
- Submittal of Proposers Proposal Tuesday 15<sup>th</sup> November, 2011
- Evaluation and Selection of Engineer Monday 21<sup>st</sup> November, 2011
- Approval Process Monday 28<sup>th</sup> November, 2011
- Award of Contract Monday 5<sup>th</sup> December, 2011
- Issue Notice to Proceed Wednesday 7<sup>th</sup> December, 2011

## **2. INTRODUCTION**

### **2.1 DESCRIPTION OF SUBDIVISION**

The Mackey Yard Subdivision comprises some 53 residential lots. The subdivision is located on Fire Trail Road immediately west of the Pride Estates I, II, and III Subdivisions. The design of the subdivisions makes provisions for single family lots, and a kiddie's park within the subdivision.

## **3. DRAINAGE**

### **3.1 DRAINAGE STUDY**

The Consultant will be responsible to review the topographical information provided for the subdivision and determine the necessary storm water infrastructure to be constructed which will give adequate flood protection and determine the finished floor elevations for the residences to be built in the subdivision. Environmentally sensitive areas are to be clearly identified and investigated.

### **3.2 DRAINAGE DESIGN**

The Consultant is responsible to prepare plans and construction documents for the storm water collection and disposal drainage system. The design is to comply with the "Design and Construction Guidelines and Plan Preparation Manual for Subdivisions in the Commonwealth of the Bahamas" prepared by the Civil Design Section of the MOWT. The Consultant shall undertake the site visits necessary to perform the work and shall include the cost of said visits in the financial proposal.

### **3.3 PREPARATION OF TENDER DOCUMENTS AND ASSISTANCE**

The Consultant shall prepare final designs, specifications, bill of quantities, and tender documents. The Consultant shall attend any pre-tender meetings and interpret plans

for the tenderers. Consultant shall prepare any addendums to the Tender Documents. Consultant shall conduct evaluation of Tenders in consultation with MOH and prepare necessary reports for approval.

### **3.4 CONTRACT ADMINISTRATION**

The Consultant will provide post-contract services to include but not limited to:

- Ensuring the contractor complies with the contract documents inclusive of periodic inspections
- Quality Assurance of installation
- Coordination with the MOWT for requisite inspections for approval of installation
- Calculate all measurements of work in accordance with the contract for purpose of authorizing payments.
- Verifying, and certifying all material submittals from the contractor
- Verifying, and certifying all invoices, together with the contractor
- Attend site meetings
- Advising the MOH in a timely fashion of any potential problems which may cause the project to go over time or budget
- Preparation of any report requested by the MOH pursuant to the contract
- Review and approval of As-Built drawings to be prepared by the contractor.

## **4. ROAD NETWORK**

### **4.1 TRAFFIC STUDY**

The Consultant will be responsible to review the information provided for the subdivision and determine the implications for the existing road networks in the vicinity of the subdivision. Liaise with the MOWT to determine if a Traffic Impact Study is required. If yes, conduct said study in accordance with the requirements of the MOWT at a cost to be agreed.

### **4.2 ROAD DESIGN**

The Consultant is responsible to prepare plans and construction documents for the road system within the subdivision and the junction with the existing road network. The design is to comply with the “Design and Construction Guidelines and Plan Preparation Manual for Subdivisions in the Commonwealth of the Bahamas” prepared by the Civil Design Section of the MOWT. The Consultant shall undertake the site visits necessary to perform the work and shall include the cost of said visits in the financial proposal.



### **4.3 PREPARATION OF TENDER DOCUMENTS AND ASSISTANCE**

The Consultant shall prepare final designs, specifications, bill of quantities, and tender documents. The Consultant shall attend any pre-tender meetings and interpret plans for the tenderers. Consultant shall prepare any addendums to the Tender Documents. Consultant shall conduct evaluation of Tenders in consultation with MOH and prepare necessary reports for approval.

### **4.4 CONTRACT ADMINISTRATION**

The Consultant will provide post-contract services to include but not limited to:

- Ensuring the contractor complies with the contract documents inclusive of periodic inspections
- Quality Assurance of installation
- Coordination with the MOWT for requisite inspections for approval of installation
- Calculate all measurements of work in accordance with the contract for purpose of authorizing payments.
- Verifying, and certifying all material submittals from the contractor, including but not limited to review and approval of quarries and borrow pits identified by contractor(s) for suitable construction of sub-base and base
- Verifying, and certifying all invoices, together with the contractor
- Attend site meetings
- Advising the MOH in a timely fashion of any potential problems which may cause the project to go over time or budget
- Preparation of any report requested by the MOH pursuant to the contract
- Review and approval of As-Built drawings to be prepared by the contractor.

## **5. UTILITY INFRASTRUCTURE**

### **5.1 GENERAL INFORMATION**

The Consultant is responsible to identify the existing infrastructure services in the vicinity of the subdivision of the WSC, BEC, the Bahamas Telecommunications Co. Ltd (BTC), and Cable Bahamas (CB).

The operating capacities, constraints and challenges currently impacting the existing utility infrastructure must be examined to determine its sustainability with the proposed subdivision. In conjunction with the relevant authority the requisite expansion of any utility's facilities must be determined, planned and developed.

## **5.2 POTABLE WATER SYSTEM DESIGN**

WSC maintains a list of firms approved for the design of potable water distribution systems within subdivisions. If the Consultant Engineer is not on this list they are required to joint venture with a firm on the approved list.

The Consultant will be responsible to design the potable water distribution system in compliance with the specifications and requirements of WSC. The Consultant is responsible to deliver to MOH a potable water distribution system design approved by WSC.

## **6. TEAM COMPOSITION**

The Consultant shall propose and justify the range of disciplines to be included in the project team and the complementary skills of short term specialists (e.g. environmental specialist). The Consultant shall name individuals to participate in specified roles within the project team and shall provide a one page curriculum vitae for each team member. The Consultant will be expected to demonstrate that the combined experience of the team members is relevant to the Scope of Works detailed in this RFP.

## **7. CONTENT OF RESPONSES TO RFP**

### **7.1 TECHNICAL PROPOSAL**

#### **7.1.1 Information on the Firm and Personnel**

- (i) Name and address of contact person for the project proposal
- (ii) Type of Ownership: Corporation, sole proprietorship, joint venture, partnership, etc.
- (iii) Documentary evidence of the legal status of the firm, e.g. certificate of incorporation
- (iv) Copy of a Valid Business License
- (v) Principal Place of business
- (vi) Statement of Qualification of the firm (in particular confirmation from WSC and BEC of placement on approved list). In the case of a joint venture, a statement of qualification is required for each member firm or entity. The Proposal must indicate the managing entity for the purpose of this project.
- (vii) List and provide a one page resume detailing the education and experience of each team member who will be assigned to the project
- (viii) Name the designated lead consultant and/or project manager who will be assigned to the project and provide a full resume.

- (ix) Provide details of at least five similar type projects which have been undertaken by the firm, and the lead personnel within the last five years, giving the location, the nature of involvement of the firm and/or lead personnel, and the name of the client's representative who may be contacted.
- (x) Provide a graphic organizational chart of the proposed project staffing, clearly showing the relationship between individuals, and in the case of a joint venture, the relationship between the different members of the joint venture.
- (xi) List all work now in execution, stating type of project, key personnel involved and expected completion.
- (xii) A list of all current and pending litigation, with a statement, signed by the relevant Chief Executive Officer, as to the likely financial implications for the firm(s). If there is no current or pending litigation, a statement to this effect is to be provided.

In the case of a proposal from a joint venture or other form of consortium, the proposal must indicate which firm and/or personnel will have primary responsibility for specific technical areas (e.g. roads, drainage, water, sewerage, etc.)

Proposers should list only the personnel who will make a significant contribution to this project.

### **7.1.2 Technical Services**

The technical proposal should clearly state the Proposer's approach to executing the following components of the project:

- The Scope of Services, including methods used to control the scope of services and minimize the necessity for changes or additional work
- Design Concept
- Design Criteria
- Detailed Design
- Project Scheduling
- Contract Administration
- Sensitivity to Cash Flow
- Environmental Management both during and after construction
- The procedures to be used to present design and specifications to the relevant Ministries and Government Agencies for their approval
- Quality Assurance Procedures
- Documentation of the design and construction process

### **7.1.3 Innovation**

The Proposers may include in this section any innovative ideas or any specific capability that may enhance the overall project or their execution of the contract.

## **7.2 COST/FEE PROPOSAL**

### **7.2.1 Man-hours and Budget**

Describe the estimated number of hours and budget necessary to perform each task identified in the scope of services. Address specifically various components of the project, data collection costs, special equipment, planning and engineering costs, production of tender documents and assistance for analyzing the various tender submissions.

### **7.2.2 Per Hour Billing Rates**

The Cost/Fee Proposal is to include the individual per/hour billing rates for all personnel proposed for this project and their estimated number of hours allocated to the project should be provided. Personnel-hour billing rates should include direct payroll costs, benefits and burdens, all overhead costs and profits.

### **7.2.3 Accommodation**

Consultant to provide for his or her own accommodation cost for the duration of the contract.

### **7.2.4 Construction Supervision Billing Rates**

The Cost/Fee Proposal is to include for the cost for construction supervision and the per/hour billing rates in relation to the personnel who will perform this function.

### **7.2.5 Reimbursable Expenses**

The Cost/Fee Proposal is to include an estimate of reimbursable expenses, including air travel, accommodations, meals/per diems, communications and ground transport.

### **7.2.6 Methodology**

The Cost/Fee Proposal shall include a proposed methodology to be used for the calculation of costs associated with additional services not included in the scope of services above.

## **8. LANGUAGE**

All documentation must be submitted in English. Failure to demonstrate full competence in English at every level of the project may disqualify the Proposer.

## **9. COPYRIGHT/PROPRIETARY INFORMATION**

Copyright of the design, data related to this project will be vested in the Government of the Commonwealth of the Bahamas and the appropriate Clause will be stated in the Contract Agreement.

## **10. INSURANCE**

The Government of the Bahamas will require the successful firm to maintain the following insurance coverage's:

- a) Employer's Liability Insurance in respect of any employees of the Consultant and of any Sub-Consultant, in accordance with the provisions of the Laws of the Commonwealth of the Bahamas.
- b) Professional Liability Insurance with a limit of not less than \$250,000.00
- c) The successful consultant will have to provide proof that the firm and its employees are registered with the National Insurance Board (NIB) of the Bahamas and all payments are current in keeping with the National Insurance Act. Payment of any mobilization is dependent of submission of this proof.

Failure of the successful proposer to lodge the required insurances shall constitute sufficient grounds for the annulment of the award. Proposers are to provide along with the Technical Proposal, proof of their ability to obtain the requisite insurances should they be awarded the contract.

The Government is to be indemnified from all claims arising from the actions of the Consultant and/or his agents.



## **13. INSTRUCTIONS TO PROPOSERS**

### **13.1 SUBMISSION OF PROPOSALS**

Proposals must be placed in a sealed envelope with the full name of the proposer and the mailing address clearly marked on the envelope. Proposers must submit a total of three (3) copies of their Proposal (including both Technical and Cost/Fee) of which one (1) must be clearly identified as the "ORIGINAL" and two (2) shall be identified as "COPY".

The Sealed Envelope containing the Proposal shall be clearly marked with the words:

"TECHNICAL PROPOSAL FOR CONSULTING SERVICES FOR THE DESIGN OF ROADS AND INFRASTRUCTURE IN THE MACKEY YARD SUBDIVISION, ON THE ISLAND OF NEW PROVIDENCE"

The Sealed Envelope is to be addressed as follows:

**The Permanent Secretary  
Ministry of Housing  
3<sup>rd</sup> Floor, Cloughton House  
Shirley and Charlotte Street  
Nassau, Bahamas.**

Proposals are to be placed in the Tender Box provided at the above address no later than 10:00 am on Tuesday 15<sup>th</sup> November, 2011. Proposals sent by courier will be placed in the Tender Box. Proposals **may not** be submitted by fax or e-mail. Please ensure, if a third party carrier is used, that they are properly instructed to deliver proposals only to the reception desk of the Ministry of Housing on the 3<sup>rd</sup> Floor, Cloughton House, Shirley and Charlotte Street, Nassau, Bahamas.

### **13.2 LATE PROPOSALS**

Any Proposals arriving after the prescribed deadline for the submission of the proposals will not be considered and will be returned to the Proposer unopened.

### **13.3 OPENING OF PROPOSALS**

The Tender Box will be opened at 10:00 am on Tuesday 15<sup>th</sup> November, 2011 in the Conference Room at the Ministry of Housing and Proposers and/or their representatives are invited to attend.

### **13.4 CLARIFICATION OF REQUEST FOR PROPOSAL**

Any Proposer, who is in doubt as to the meaning of any portion of the RFP should immediately seek clarification in writing. The Proposer should likewise notify Mr. Gordon Major (Ministry of Housing), in writing of any discrepancies, ambiguities, and omissions in the RFP if clarification of these is necessary for the clear understanding of the documents for the preparation of a response. Written copies of the inquiry and the Ministry of Housing's response will be sent to all prospective proposers who have collected a RFP.

No instruction, clarification or other information given verbally by the Project Manager or any of his representatives at any meeting or discussion held in terms of this clause shall be binding or be taken into account unless and until such instruction, clarification or information is confirmed in writing by the Project Manger or authorized representative.

Proposers may address the questions in writing to the Project Manager no later than Thursday 3<sup>rd</sup> November, 2010 to ensure that all responses may be issued to proposers by the MOH by Monday 7<sup>th</sup> November, 2011.

All correspondence may be emailed to:

**Mr. Gordon Major  
Ministry of Housing  
Claughton House  
Shirley & Charlotte Sts.  
P.O. Box N-4849  
Nassau, Bahamas**

Fax Number: **326-2650**  
E-mail Address: [gordonmajor@bahamas.gov.bs](mailto:gordonmajor@bahamas.gov.bs)

### **13.5 PRE-BID MEETING**

An information/pre-bid meeting will be held on Tuesday 1<sup>st</sup> November, 2011 at 11:00 am in the conference room at the Ministry of Housing, Claughton House. Please contact Mr. Gordon Major at the Ministry of Housing, Claughton House, telephone 322-6005 or 322-6006, to confirm your attendance and the number of persons who will be in attendance. Note that the purpose of this meeting is to provide information and clarification only. No negotiation of proposed contract provisions will be allowed to take place.

### **13.6 SIGNING OF PROPOSAL**

The proposal shall be signed by a person or persons duly authorized to bind the proposer to the contract. Evidence of said authority should be included with the proposal.



### ***13.7 CURRENCY OF PROPOSAL***

The Cost/Fee Proposal price shall be in Bahamian dollars.

### ***13.8 CORRECTION OF ERRORS***

Proposals determined to be substantially responsive will be checked for material errors in computation. Arithmetical errors found will be corrected as follows:

- Miscalculations in extending the rates to derive the amount for an item shall be corrected by the Project Manager by assuming the “rate” to be correct and by adjusting the extension accordingly
- Errors in addition to derive “page” and Collection” totals shall likewise be corrects.
- The corrected “Collection” totals shall then be carried to the summary for addition to produce the corrected Proposal Offer Price

The Proposer is expected to examine carefully all instructions, forms, and terms in the RFP. Failure to do so will be at the proposers own risk. Incomplete proposals and proposals which are not substantially responsive to the requirements of the RFP are liable to be rejected.

### ***13.9 AMENDMENT OF REQUEST FOR PROPOSAL***

The MOH may at any time, for any reason, modify the RFP documents by the issue of an addendum. The addendum will be in writing and sent to all prospective proposers who will be required to acknowledge receipt of the addendum and the contents will become part of the RFP document and binding on the proposers. In order to afford reasonable time in which to take effect of the addendum the MOH may, at its discretion, extend the deadline for the submission of proposals.

No unauthorized alterations, deletions or additions should be made to the Proposal Form, RFP or to any other of the Contract Documents. If any alteration, deletion or addition is made, or if these instructions are not fully complied with the proposal may be rejected.

### ***13.10 PRECEDENCE OF WORDS***

In the event of discrepancy in the proposal between words and figures, the words take precedence.

### ***13.11 CONDITIONS OF CONTRACT***

The Conditions of Contract applying to this RFP is the Ministry of Works and Transport Standard Form of Consultancy Agreement.

### ***13.12 COST OF TENDERING***

The proposer shall bear all costs associated with the preparation and submission of this proposal, including pre-tender site visits, and the MOH will in no case be responsible or liable for these costs regardless of the conduct or outcome of the selection of proposal process.

### ***13.13 MOBILIZATION ADVANCE***

Upon receipt of the written request of the Consultant, the MOH shall advance to the Consultant a sum not exceeding ten percent (10%) of the Contract Sum towards mobilization expenses on the commencement of the Contract, subject to the submission of:

- Copy of a valid business licence
- Proof of relevant Insurances
- Written Confirmation by NIB that the firm is current with its contributions

### ***13.14 EMPLOYERS RIGHT TO ACCEPT OR REJECT ANY OR ALL PROPOSALS***

The Ministry of Housing reserves the right to accept or reject all proposals at any time prior to award of the contract without thereby incurring liability to the affected proposer or proposers or any obligation to inform the affected proposer or proposers of the ground for the Ministry's action.

### ***13.15 GENERAL***

Proposers will be deemed to have visited and inspected the site and satisfied themselves on all matters affecting their proposal. Any neglect or failure on the part of the Proposer to obtain reliable information at the Site or elsewhere, or on matters affecting the execution, completion and maintenance of the works of this contract shall not relieve him from any risks or liabilities or from the responsibility of completing and handing over the Works, and no claims in this respect will be allowed or entertained.

Each Consultant is to make his own arrangements for all equipment, facilities, storage, etc. needed for proper execution of this work.

Failure to comply with all the requirements herein shall be deemed to be a serious breach of the instructions to Proposers.

The Government reserves the right to terminate the project or to proceed with the whole or any part thereof.

**MINISTRY OF HOUSING**  
**PROPOSAL FORM**

PROJECT TITLE:

LEGAL NAME OF PROPOSER/JOINT VENTURE:

STREET ADDRESS: \_\_\_\_\_

MAILING ADDRESS:

TELEPHONE NUMBER(S):

FAX NUMBER(S):

E-MAIL ADDRESS (ES):

**CERTIFICATION:** The provisions of this proposal shall remain open, valid and binding upon the Proposer for a period of not less than ninety (90) days from the date of its receipt by the Ministry of Housing.

**DECLARATION:** I, the undersigned, being a principal of the Consultant/Joint Venture and fully authorized to act on the Proposer's behalf and bind the firm, hereby certify that the information given on this form and in the attached Proposal is accurate to the best of my knowledge.

Name (print) \_\_\_\_\_

Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

# FORM OF TENDER

Permanent Secretary  
Ministry of Housing  
P.O. Box N-4849  
Cloughton House, 3<sup>rd</sup> Floor  
Shirley & Charlotte Sts.  
Nassau, Bahamas

Dear Sir/Madam

## ENGINEERING SERVICES FOR THE MACKEY YARD SUBDIVISION, NEW PROVIDENCE

1. Having examined the RFP, the Technical Specifications, the Subdivision Layout and Survey information, and Addenda Nos. \_\_\_\_\_ for the execution of the captioned Works, we the undersigned, offer to execute and complete such Works in complete conformity with the Conditions of Contract, Specifications, Drawings and Addenda for the following sum(s)

ITEM	AMOUNT (B\$)
Design of Road Subdivision Network	
Design of Storm Water Drainage System	
Design of Potable Water Distribution System	
Supervision of Construction Tender Exercise	
Construction Contract Administration Services	
TOTAL	

2. We acknowledge that the Appendix forms part of our Tender.
3. We undertake, if our Tender is accepted, to commence the Works as soon as is reasonably possible after receipt of the Ministry of Housing's Representative notice to commence, but in no case later than the time set out in the Appendix to this Form of Tender and to complete the design portion of the Work within the time stated in the Appendix to Tender.
4. We agree to abide by this Tender for the period of ninety (90) calendar days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted by the Ministry of Housing at any time before the expiration of said period.
5. Unless and until a formal Agreement is required, prepared and executed, this Tender, together with your written acceptance thereof, shall constitute a binding contract between us.

6. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Signature\_\_\_\_\_

(Print Name) \_\_\_\_\_  
(IN BLOCK CAPITAL)

In the capacity of \_\_\_\_\_

Duly authorized to sign tenders for and on behalf:

---

(IN BLOCK CAPITAL)

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness \_\_\_\_\_  
(Signature) \_\_\_\_\_  
(Name in BLOCK CAPITAL)

Address \_\_\_\_\_  
\_\_\_\_\_

Occupation \_\_\_\_\_

## APPENDIX TO FORM OF TENDER

	Section	
Approved Engineer at Ministry of Works and Transport	1.2.1	Name:
Approved Engineer at Water and Sewerage Corporation	1.2.2	Name:
Time from issue of notice to commence Design	1.5	
Time for Completion of Design		
Business Licence Number/Date of Expiration		
Public Liability Insurance	10	
Professional Liability Insurance	10	
National Insurance Employer Number	10	